

Wednesday, May 24, 2017 in the St. Clare Conference Room at 6:30 pm.

**I. Opening Prayer**

**II. Roll Call** – Todd Blahnik – guest; Mike Jagemann excused, late guest  
Dianne Vadney

**III. Open Forum/In-Service** - None

**IV. Approval of April Minutes of Meeting:** Motion made to approve minutes –  
no opposition; Approved

**V. Financial Reports (*attached*):** No questions on April Financial Statement.  
Notables: DPI payment received. No concerns. Ending year where  
anticipated. Page 12 – Parish & School – large estate – assisted with a  
generous donation.

- Will work on looking at last budgets to assist in developing a long-term three-year future budget.
- Motion to approve to approve financial reports past and current months.

**VI. Committee Reports**

- A. Development Report: See report – School Annual Appeal seems to be on track to raise about same amount of money. Expanded the appeal request all parishioners versus the historic practice of including only those who paid in the past.
- B. Policy Report: Personnel policy updates have started.
- C. Marketing Report: Initial meeting occurred, set up a sub-committees and will meet monthly.
- D. Building/Grounds Report: School tours are occurring as part of a separate effort to assess current assets. An update will be given after initial evaluation of all buildings is complete.

**VII. Principals Reports**

Middle School:

- Athletics: School year wrapping up. Sports season is ending. 42 kids out for track/24 tennis/9 golf

- Fifth grade teacher and family were in a car accident and therefore there are some obstacles related to that injury. Card for family signed by Board.
- Eight grade prayer service 5/24, field day next week & 8<sup>th</sup> grade graduation is June 1, 2017 @ Waldo at 5:30. BOE invited. Last day of school next week.
- Comments were made from the academic and booster club awards and equity of awards for next year.

Elementary School:

- Interviews for candidates for Kindergarten. Reviewing past practice to improve for next year. 43 new families registered to the school – first time child in the system 81 choice families – majority Manitowoc Ms Kim Johanik is resigning.

*Pastoral Counsel Concern Update:*

1. Last name in paper concern – confirmed that last names were not to be put in the HTR – the picture was put in the paper without school approval. However, there are options on the form at the beginning of the year on “what” is going to be the ok for use in public.
2. The group wants to know what is going to happen “before” events so that more folks can come...e.g. bulletin

**VIII. Old Business**

- A. Choice Update
- B. Uniform survey
- C.

**IX. New Business**

- A. Cards for teachers – retirements or leaving school
- B. Meitler Study Report – Todd Blahnik reporting that Meitler is “expert” at strategic planning at the Diocesan level. Data update handout given. Report for Manitowoc schools has been generated. Recommendations will be given, but no directives. There will be feedback – Catholic School Summit will occur on September 22, 2017 and there will be a near final plan at that time. Concentration will be on feasibility. January 1, 2018 implementation to begin.
- C. Uniform issues: Middle-school orientation dress code discussion relayed.

D. Family ministry: Update on all of the activities for the summer.  
Vacation Bible school is filling up with great participation. (See handout)

Service day will also be targeted for 9/30/17 – sign up at the picnic.

4K – Catechesis of the Good Shepard being rolled out because of all-day system and will be built into school offering.

\*\*\*We need board member options – Father Plier is open for suggestions

**X. Executive Session - None**

**XI. Concerns/Questions - None**

**XII. Closing Prayer**

Next Meeting – Wednesday, June 28, 2017