

Wednesday, September 28, 2016 in the St. Clare Conference Room at 6:30 pm.

I. Opening Prayer – Father Plier

II. Roll Call – Steve Mirsberger – excused – all other present

III. Open Forum/In-Service:

Heather Kinzel, Sara Kinsella, and Diane Vadney are present to discuss the middle-school dress code policy. Request that the current policy be reviewed for wording and then also discussed if there is a modification possible to current dress policy. See handout that was shared for review. Information includes research studies related to dress code and also then a suggestion for a modification. Diane pointed out that the uniform room is well used at the elementary school. Thinking ahead to the WI parental choice program – there may be a need for additional uniform support. Noted that uniforms seem to “even” out perceived social standings, etc. Supports the open discussion for both sides.

Next month the BOE charged with coming to the meeting with questions related to start of the discussion related to the potential dress code changes. Will implement a “dress code committee.”

Diocesan BOE Training (In-service):

- Will use committee forms
- Suggest implementing time limits for meetings

IV. Approval of August Minutes of Meeting (attached) – Approved

V. Financial Reports (handout) – Deanne gave report – will get budget ahead of next meeting. **Blue** – Fiscal year – finished positive for the year, does not match other numbers due to accounting practices required by Diocese. May change accounting practices in the future to match GAP – discussing with Bishop in future.

Question by Joe P.: Next meeting can we compare 2015-16 school year budget to 16-17 budget and see how they compare

Bob D. – Reminder questions welcome by all via email to Deanne

Motion approved to accept financial reports

## VI. Committee Reports

- A. Development Report: Connie Heinzen presented development report: Magazine sale ongoing and added a gift sale catalog. Going well. Alumni Parent Appeal is being considered. Future meetings forthcoming. Alumni reunions also being considered. Looking at developing databases to grandparents, etc. of school kids. Kyle K. suggested having an "alumni" table at all of the events to gather information.

Connie is attending Kohler not-for-profit – gathering great information, she will present information at a later date.

- B. Policy Report: Policies are currently being reviewed. Suggest implement a policy regarding how to handle an "open forum" discussions.
- C. Marketing Report: Meeting with Connie H. to discuss ideas related to boosting SCRIP sales. Further discuss options for reaching out and advancing message of SFA. Baptism cards being sent from School Board.
- D. Building/Grounds Report: No report. Per Kyle: Need wood chips for elementary playground

## VII. Principals Reports

### A. Middle School/Athletics

- Middle of sports season. VB going well. Soccer 8<sup>th</sup> undefeated. Soccer 6&7 doing better. Website has game schedule. X Country – big team as well.
- Mid-quarters 9/29 – will determine sports eligibility
- Student council elections held last week and then went to De Pere for all Diocesan school mass with Father Plier
- 9/18 – Catechetical Sunday – middle school choir sang – good attendance. Middle school choir to sing 2 times in future at St. Peter the Fisherman. Reminder to market to TR.
- Next Tuesday (10/2) – St. Francis of Assisi Feast Day – schools get together, mass and activities with a pet Blessing – per Connie H. HTR will send reporter for coverage
- Meitler Project Update: "Strategic Planning for Catholic Schools" - see handout – will come to every school in Diocese – note "blue sheet" – suggest that the BOE look at the questions and look at

answering questions. Bishop's goal is to make schools vibrant, not just "keep doing what we are doing because that is how it has been done."

**B. Elementary School – See Meitler notes above – combined study**

- Enrollment: K-4 = 209/Pre-school = 70 – Total 279
- Middle school 161
- Total school enrollment – 440 (budget for 405)

Suggest report format for next meeting and add information to Bulletin. Suggest adding that information to the St. Peter Bulletin, Francis Creek, Mishicot and Newton.

Idea to increase pre-school to full-day options to increase enrollment. Think about this information for budgeting purposes. Kyle will put together a proposal for pre-school program expansion at next meeting. Space issues continue.

Any progress with doing masses on Sundays. Bob will set up meetings with Mark for adding kids to masses.

Looking for new guidance counselor – third person accepted a different position elsewhere.

**VIII. Old Business**

- A. policy updates
- B. budgetary practices

**IX. New Business**

- A. Scrip promotion
- B. Strategic planning – next meeting October 17 – update next meeting

**X. Executive Session - None**

**XI. Concerns/Questions - None**

**XII. Closing Prayer – Father Plier**

**XIII. Next Meeting – October 26, 2016**

